



GREGORY SWITZER

EDUCATION

University of Colorado, Boulder – *Bachelor of Science* – Architectural Engineering with dual emphasis in Construction Management and Structural Systems

PROFESSIONAL EXPERIENCE

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| 2008-Present | <p>Sage Associates, Inc., Newport Beach, California</p> <ul style="list-style-type: none">• Construction Consultant• Provide field supervision for pipeline replacement project, including tracking equipment, man-hours, RFIs, submittals, and overall progress.• Conduct investigations and provide technical knowledge for contractor license bond claims and write expert reports.• Assist in review of documents for analysis, development, and resolution of construction claims.• Assist in construction schedule analysis and assist in preparation of mediation presentations to show results of analysis.• Provide consulting services in areas of contract administration and construction claims. |
| 2005-2008 | <p>WD Partners, Irvine, California</p> <ul style="list-style-type: none">• Project Lead/Construction Document Specialist, Architectural Services• Coordinate and collaborate to define scope and project requirements.• Ensure accuracy in meeting client specification and criteria, building code requirements, and schedule requirements.• Provide direction to team members of all building disciplines on making revisions to construction documents.• Perform and/or verify research and due diligence with all authorities having jurisdiction for applicable codes.• Verify accuracy of project information and measurements through site visits or analysis of information provided.• Draft elevations, sections, and details for preparation of construction documents using AutoCAD.• Coordinate and collaborate with all building disciplines both internal and external for preparation of construction documents.• Review and respond to submittals and RFIs.• Coordinate with contractors during all phases of construction.• Work with cities for plan check and permitting phases.• Verify accuracy of city and client submittals, bid documents and addenda, and change bulletins. |

- 2003-2005 **American States Water Company, Anaheim, California**
- Engineer Intern
 - Organized plans, specs, and other bid documents to create bid packets.
 - Organized plans, specs, material takeoffs, and site inspection forms to create and update job file folders.
 - Updated systems maps in accordance with as-built drawings using AutoCAD.
 - Edited AutoCAD design drawings in accordance with design changes.
 - Edited specs in accordance with design changes.

PROFESSIONAL AFFILIATIONS

- American Society of Civil Engineers (ASCE)
- Architectural Engineering Institute (AEI)
- Construction Institute (CI)
- Associated General Contractors (AGC)
- Engineers Without Borders (EWB)
- U.S. Green Building Council (USGBC)

REGISTRATIONS

- Engineer in Training (EIT)
- Leadership in Energy and Environmental Design Accredited Professional (LEED AP)